



Lozano Smith

ATTORNEYS AT LAW



Frequently Requested Workshops

We invite you to explore our Frequently Requested Workshop Listing which includes numerous onsite and online training options. These trainings are designed to highlight hot topics and connect your staff to professional development opportunities. For more information on these workshops, or to schedule a training for your team, please contact ClientServices@Lozanosmith.com or your nearest Lozano Smith office. These trainings are reserved for school district or public agency employees only.

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Frequently Requested Workshops

CHARTER SCHOOLS

Charter School Oversight and Governance

Charter Schools vs. Traditional Public Schools: What's the Difference?

Proposition 39 and Charter School Facilities

Reviewing Renewal Petitions

When a Charter School Closes

FACILITIES AND BUSINESS

Acquiring, Building, and Financing a School

Basics of CEQA

Bond Elections and Financing

Construction

Contracting Out

Defending Assaults on the Construction Project - Stop Payment Notices, False Claims, Payment and Change Orders

Developer Fees

Land Use 101

Long-Term Debt Financing

Minding Your Contracts

Ok, The Bond Passes - Now What?

Parcel Taxes

Personal Services Contracting

Public Bidding and Purchasing

Private Financing of Public Agency Solar Transactions

Real Property

Surplus Property

Use of Surplus School Property - Options for School Districts

GOVERNANCE

Board Member Conduct and Protocol

Board Member Orientation

Board Member Roles and Responsibilities

Boards and Collective Bargaining

Building Effective Governance Teams

Campaign Finance/Contribution Limitations

Election Do's and Don'ts on Campus

E-Mail Policies

Effective Use of Legal Counsel

Ethics, Conflicts of Interest and Public Service

Guidelines for Mass Mailing Sent at Public Expense

Leadership and Management Training

Political Activity by Staff and Third Parties

Proper Use of Facilities for Political Activity

Public Agency Involvement in Ballot Measure Elections

Public Meetings Law (Brown Act)

Public Records Act

The California Voting Rights Act

Timing and Conduct of Election

Frequently Requested Workshops

LABOR AND EMPLOYMENT

A Successful Framework for Labor Negotiations
Accommodating Employees with a Disability
Administering the Contract
Americans with Disabilities Act
Collective Bargaining - Basics and Advanced
Certificated Discipline and Dismissal
Certificated Employee Status
Effective Evaluation and Discipline of Employees
Effective Handling of Complaints Against Employees
Employee Drug Testing
Employee Leaves: FMLA/CFRA, Differential, and the Education Code
Effective Practices in Personal Management
Evaluation of Superintendent
Hiring and Employment Contracts
Interest-Based Bargaining
Introduction to the EERA and Negotiations
Investigations: Successful Strategies and Methods
Layoff Procedures for Certificated and Classified Employees
Legal, Effective and Accurate Document (LEAD)
- Framework for Positive Communications, Evaluations, Discipline and Investigation
Making Sense of the Family and Medical Leave Act
Negotiating the Use of Student Achievement Data in Employee Evaluations
Religious Accommodations and Public Sector Employees
Sexual Harassment and Workplace Bullying
Special Education and Collective Bargaining: The Impact of the IDEA on Negotiations
Superintendency - How California Law Applies
The Interaction Between Worker's Compensation and Disability Laws
Union Rights to Access
Union Grievances

SPECIAL EDUCATION

A History and Overview of Special Education Law
Addressing Challenging Behaviors in the Least Restrictive Environment
Addressing Educational Mental Health Needs
Addressing Student Health Issues
Alternative Dispute Resolution
Behavior: Eligibility and Safety
Board Member's Guide to Special Education
Conducting and Writing Legally Compliant Assessments
Educationally-Related Mental Health Services and Assessments
Effectively Managing Difficult IEP Meetings
Ensuring Parental Participation and Avoiding Predetermination
General Educator's Guide to Special Education
Key Aspects of Legally-Defensible IEP
Least Restrictive Environment
Legal Factors Related to Dyslexia
Marijuana and Schools
Preparing for Medication and Due Process
Prior Written Notice
Private School Student with Disabilities
Residential Placements
Responding to and Managing a Due Process Complaints

Frequently Requested Workshops

Responding to CDE Complaints
Responding to OCR Complaints
Role of Administrators at IEP Meetings
Section 504
Service Animals
Serving Preschool Students with Disabilities
Serving Students with Autism Spectrum Disorders
Special Education and Student Discipline

Student Records
Transition Planning under IDEA
Transportation and the IDEA
Understanding and Implementing Section 504
Writing Effective IEP Notes
Writing Legally Compliant IEP Goals
Writing Procedurally Compliant IEP's

STUDENTS

Best Practices for Responding to Social Media Issues
Conducting Internal Investigations of Students:
Successful Strategies and Methods
Curriculum, Instructional Materials, and Library
Books
Expulsion Hearings - Evidentiary Issues, Dealing with
Advocates
FERPA and Student Records
Hiring and Supervising Athletic Coaches
Involuntary Transfers
Mandatory Reporting and Megan's Law
New World of Student Discipline
Public Services for Private School Students and
Reimbursement for Private School Costs
Residency, Caregiver Affidavits and Inter-District
Transfers
School Violence Prevention and Threat Assessment

Serving Students with Diverse Backgrounds
Student Bullying and the Bullying Compliant Process
Student Discipline Alternatives
Student Discipline in the Age of AI
Student Discipline, Suspension and Expulsion
Student Fees and Free School Guarantee
Student Free Speech Rights
Student Gender Identity
Student Privacy, Safety, Grading, Plagiarism and
Other AI Related Issues
Student Records and Record Requests
Student Search and Seizure Issues
The Law Regarding Administration of Medication on
Campus
The Open Enrollment Act
Title IX

TECHNOLOGY

Employee and Student Use of the Internet and
E-Mail
Employee Speech and Privacy in Cyberspace
Impact of Social Media and Technology on Personnel
Matters

Social Media, Cybersecurity and Beyond: Current
Legal Issues in Technology and School Safety
Technology Legal Issues